Appendix B

# Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council

November 2026

**Introduction**

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

Published 16 October 2026

**Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

**Key Decisions**

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

| Part 1 – Key Decisions | | | | | | |
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| **Decision Title** | **Decision Description** | **Decision Maker** | **Date of Decision** | **Contact Officer** | **Documents to be considered** | **Relevant Scrutiny** |
| Update on the Civic Quarter Project | To approve a capital budget for the delivery of the Civic Quarter Project | Cabinet<br>Cllr Gawthrope Wood<br>Cllr Nester | 16 November 2026 | Ben Binns, Assistant Director, Development<br>Director of Economy and Place (Lynne Miles) | The Council previously committed to returning to Cabinet with an update on Civic Quarter project following submission of planning designs this year. Cabinet is now requested to consider options to approve a capital budget for the delivery of the Civic Quarter project. | Performance, Assets and Strategy Overview and Scrutiny Committee |
| Cambridge City Council position on the updated EHRC Code of Practice | The paper will make recommendation for a clear response to the updated EHRC Code of Practice for Services, Public Functions and Associations, as laid in Parliament on 21 May 2026 and which came into force on 5 August 2026. In particular this relates to the updates that public services | Cabinet<br>Cllr Todd-Jones | 16 November 2026 | Keryn Jalli, Community Safety Manager<br>Helen Crowther, Equity and Community Power Manager<br>Director, Communities | For the Council to establish a clear position regarding the updated EHRC Code of Practice for Services, Public Functions and Associations, with specific regard to the updates that services and facilities provided on a single-sex basis are done so on the basis of biological sex at birth. | Performance, Assets & Strategy - Local Plan documents |

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| | provided on a single-sex basis are done so on the basis of biological sex at birth. This has implications for the Council's provision of public toilets, and facilities such as changing rooms, also for single-sex activities and classes. | | | Group (Sam Scharf) | | |
| Submission of Greater Cambridge Local Plan | Agree to recommend to Full Council to submit the Greater Cambridge Local Plan and supporting documents to Government for independent Examination. | Cabinet<br>Cllr Thornburrow | 17 November 2026 | Jonathan Dixon, Planning Policy Manager<br>Joint Director, Planning and 3C Building Control (Stephen Kelly) | Report presenting submission before being agreed at Full Council. | Performance, Assets and Strategy Overview and Scrutiny Committee |
| Community Grants 2027-2030 | The approval of the 2027-30 Community Grants scheme funding | Cabinet<br>Cllr Todd- | 19 January 2027 | Julie Cornwell, Community Funding and | Grant funding decisions where the award is over £5,000 must be made by Cabinet. Therefore, in order to award and process | Performance, Assets and Strategy Overview and |

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| | recommendations for 'Large' and 'Organisation Support' grants to voluntary and community groups, subject to budget approval in February 2027 and any further satisfactory information required of applicant organisations. | Jones | | Voluntary Sector Manager<br>Director, Communities Group (Sam Scharf) | the community grant funding for 2027-30 by 1 April 2027, the Community Investment team need Cabinet approval of the recommendations at Appendix 1 in January 2027. | Scrutiny Committee |
| Community Infrastructure Levy | Agree to recommend to Full Council to adopt the Community Infrastructure Levy and instalment policy | Cabinet<br>Cllr Thornburrow | 11 February 2027 | James Fisher, Team Leader Joint Director, Planning and 3C Building Control (Stephen Kelly) | Report presenting submission before being agreed at Full Council. | Performance, Assets and Strategy Overview and Scrutiny Committee |
| Draft Greater Cambridge Non-Immediate Article 4 Direction for HMOs | To report the outcome of consultation and consider adoption of the Non-Immediate Article 4 Direction for | Cabinet<br>Cllr Thornburrow | 23 March 2027 | Jonathan Dixon, Planning Policy Manager<br>Joint Director, | Report and associated appendices following consultation. | Performance, Assets and Strategy Overview and Scrutiny Committee |

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| | HMOs. | | | Planning and 3C Building Control (Stephen Kelly) | | |

**Non-Key Decisions**

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

| **Part 2 – Non-Key Decisions** |
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| Decision Title | Decision Description | Decision Maker | Date of Decision | Contact Officer | Documents to be considered | Relevant Scrutiny |
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| S106 Projects | To allocate the last of the Generic S106 funds and to delegate to Officers spending of final generic contributions on smaller local projects.<br><br>To release site specific S106 funds to local projects | Cabinet<br><br>Cllr Todd-Jones –<br><br>Cllr Smart | 16 November 2026 | Alistair Wilson, Assistant Director for Public Realm and Environment<br><br>Ian Ross, Recreation Development Manager<br><br>Sarah Morrell Programme Manager<br><br>Director, Communities Group (Sam Scharf) | To allocate the last of the Generic S106 funds that need to be spent before they expire in Dec 2027 and allocate the last of the unilateral sums to projects.<br><br>To delegate to Officers the spending of final generic contributions on smaller local projects under £20,000 to ensure spends within expiry time limits.<br><br>To release site specific S106 contributions to local projects at Chesterton Sports Centre, Romsey Mill, Parkers Piece [and Netherhall School] | Services, Climate and Communities Overview and Scrutiny Committee |
| Allia Investment Bond | To consider a new investment bond with Allia Ltd upon maturity | Cabinet<br><br>Cllr Gawthrope | 16 November 2026 | Jody Etherington, Chief Finance | The current investment bond matures in December 2026, and we have been approached by Allia with a proposal for a | Performance, Assets and Strategy Overview and |

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| | of the existing bond in December 2026 and make a recommendation to Full Council | Wood | | Officer<br>Chief Operating Officer (Jane Wilson) | new investment bond | Scrutiny Committee |
| Treasury Management Outturn Report 2025/26 | To report on the treasury management activities undertaken in 2025/26 | Cabinet<br>Cllr Gawthrope Wood<br>Full Council | 16 November 2026 | Joanna Taylor, Capital Accountant<br>Chief Operating Officer (Jane Wilson) | To recommend the report to Full Council to accept the report | Performance, Assets and Strategy Overview and Scrutiny Committee |
| Amendment to Flag Flying Policy | That the Committee consider officer advice on potential implications of the Council Flag Flying Policy including the Palestine flag to mark the UN's International Day of Solidarity with the Palestinian People | Cabinet<br>Cllr Todd-Jones – | 16 November 2026 | Dan Kalley, Head of Governance & Democracy<br>Keryn Jalli, Community Safety Manager | An officer assessment has been recommended by Civic Affairs and Audit Committee held on 5th October 2026. That the Cabinet recommendations be submitted to Full Council 26 November 2026 meeting. | Services, Climate and Communities Overview and Scrutiny Committee |

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| | on 28 Nov 2026. | | | Chief Executive (Robert Pollock) | | |
| Greater Cambridge Authority Monitoring Report 2024-25 | To agree to publish the Greater Cambridge Authority Monitoring Report 2024-25 | Cabinet<br>Cllr Thornburrow | 23 March 2027 | Jonathan Dixon, Planning Policy Manager<br>Joint Director, Planning and 3C Building Control (Stephen Kelly) | Annual report for monitoring. | Performance, Assets and Strategy Overview and Scrutiny Committee |

**Exemptions and Confidential Decisions**

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here Local Government Act 1972

| **Part 3 – Decisions That Are Confidential** | | | | | | |
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| **Decision Title** | **Decision Description** | **Decision Maker** | **Date of Decision** | **Contact Officer** | **Documents to be considered** | **Relevant Scrutiny** |

**Cabinet Dates 2026/27:**

2026: 7 July, 23 September, 20 October, 17 November, 15 December

2027: 18 January, 11 February, 23 March

**Members of Cabinet**

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| Cllr Thornburrow | Leader of the Council, Planning and Transport |
| Cllr Moore | Deputy Leader of the Council, Climate Action & Environment |
| Cllr Smart | Nature, Open Spaces & City Services |
| Cllr Todd-Jones | Communities |
| Cllr Bird | Housing |
| Cllr Gawthrope Wood | Finance and Corporate Operations |
| Cllr Nestor | Inclusive Economy and Skills |

**Overview & Scrutiny Committees:**

| **Performance & Assets:** | **Services, Climate & Communities** |
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| **23 June 2026**<br>**15 July 2026**<br>**8 September 2026**<br>**3 November 2026**<br>**27 January 2027**<br>**2 March 2027** | **18 June 2026**<br>**24 September 2026**<br>**19 November 2026**<br>**4 February 2026**<br>**11 March 2027** |

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| Leader, Planning and Transport | Deputy Leader, Climate & Environment |
| Housing | Communities |
| Finance and Corporate Operations | Nature, Open Spaces and City Services |
| Inclusive Economy and Skills | |

**Contact Details**

For more information on any of the decisions listed, please contact:

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